

YORK OLDER PEOPLE'S ASSEMBLY

EXECUTIVE COMMITTEE

MINUTES OF MEETING HELD ON

3rd December, 2018. 2.00pm, New Earswick

Present: G. Wood, M. Bond, B. Towner, R. Potter, S. Lister, T. McGuffog. J. Cannon, B. Bothamley. G. Collett, D. Willcocks,

No.	Item	
1	Apologies for Absence. M. Cannon, J. Jessop, G. Wands.	
2	Declaration of Interests. There was no declarations of interest	
3	<p>Election of Honorary Officers The following nominations were made by BT: Chair of YOPA – Jim Cannon Treasurer – Melanie Bond Secretary – Trisha Smith and were unanimously agreed.</p> <p>The Executive were then asked if they wished to continue with a separate Chair of the Executive Committee, as allowed for in the Constitution, and it was unanimously agreed that George Wood should Chair the Executive Committee for the next twelve months.</p> <p>GTW indicated that this would be his last year as Chair of the Executive.</p> <p>Later in the meeting, but recorded now, DW thanked BT for all his hard work as “Chair” of YOPA and GTW referred to a very generous email received from a member of YOPA expressing her sincere heartfelt appreciation to Bob for all that he had achieved on behalf of YOPA.</p>	
4	<p>Minutes of Meeting of 8th October, 2018 The minutes of the meeting held on 8th October, 2018, which had been circulated, were agreed as a correct record.</p>	
5	<p>Matters Arising</p> <p>(1) Bus Companies – On Board Audio and Visual Displays -GC reported that Arriva had agreed to help with publicity relating to the advantages in having on board Audio and Visual displays. The Wilberforce Trust and YPBSS would also be involved. GC was following up with Mike Laycock at the York Press.</p> <p>(2) 2018/19 Grant – An invoice had been sent to Age (UK) York – no payment had yet been received and this would be followed up. The Age (UK) York agreement was for two years with no agreed position yet relating to further years. The two years ended 31.03.19. BT said it was important to apply to the CCG for a Grant in 2019/20. Both the CCG and CVS will be asked about the process.</p> <p>(3) York Station Frontage Alterations - Proposals for alterations to the York Station frontage have now been approved by CYC. YOPA had been represented at a consultation meeting – an enquiry would be made to see to what extent comments at that meeting had been taken into account.</p>	<p>GC</p> <p>JC</p> <p>JC</p> <p>GTW</p>

	<p>(4) Bootham Park Hospital Site - Work on proposals, as an alternative to sale, in relation to the Bootham Park Hospital site was due to be completed by the end of December, 2018. BT suggested that Roy Wallington; who was involved in the work be invited to the February 2019 Executive Meeting.</p> <p>(5) 7 Day working in hospitals - BT reported that there had been some improvement in relation to the numbers of patients now discharged at a weekend.</p> <p>(6) Information Fair Venues - It was noted that the Spurriergate Centre had now partially re-opened. Nothing seems to be happening at the Guildhall.</p> <p>(7) GP Extended Hours - GTW reported that all 4” hubs” offering GP appointments on an evening and at weekends as part of the “extended hours” agreement were now operating.</p> <p>(8) Ageing Well Partnership - The first meeting of the new Ageing Well Partnership had taken place on 29th November, 2018. RP was present as the CVS Ageing Well Forum representative. RP reported on a slight change to the Terms of Reference which gave the new partnership an “overseeing” role in relation to delivering the Health and Wellbeing Boards Ageing Well Strategy and the recommendations from the 2017 Older Persons Survey.</p> <p>(9) CQC “Return Visit” – The CQC “Return Visit” had taken place – once a report had been placed in the public domain it would be circulated.</p> <p>(10) Torbay - A lot of information had been supplied. It looked as if that had been sufficient as they had not been back in touch.</p>	<p>BT</p> <p>GTW</p>
6	<p>Business Plan 2018/20 The Action Plan (reference 29.10.18) had been circulated. The following points were noted from the meeting which will, where appropriate, be incorporated into an updated Action Plan. (the numbers in brackets below relate to the numbers used in the Action Plan)</p> <p>(2) Health Housing and Social Care sub group – BT, TMcG and GTW had met – an Action Plan will be prepared and the sub group will meet again in the New Year.</p> <p>Fund raising Sub Group JC and RP have met – Ian Anderson will help with Gift Aid and will also take on the role of Membership Secretary. As far as Gift Aid was concerned it was hoped to do a 2 ½ year Gift Aid claim alongside a “small donation” claim.</p> <p>(3) Review of financial procedures – still needs to be signed off by the Business Plan Sub Group. Annual Charity Commission reporting completed on time.</p> <p>(4) Business Plan Sub Group to consider whether the cash balance in the bank might earn any “enhanced” interest.</p> <p>(5) Website – need to find a website designer, contact at the University suggested.</p> <p>(6) JC still to pursue Action Plans with all individual portfolio holders.</p> <p>(8) SL, RP and GTW have met: there has also been a Health and Wellbeing Board Ageing Well workshop focussing on loneliness and isolation. Discussion centred on the new “Live Well” website and its value to older people who may be lonely and isolated.</p> <p>(12)Working with Member Organisations JC to introduce himself to organisations were it would be valuable to build a stronger relationship.</p>	<p>JC</p> <p>MB/JC</p> <p>MB/JC</p> <p>JC</p> <p>JC</p> <p>JC</p>
7	<p>Financial Report April 2018 – Sept.2018 MB introduced the financial report for the period April to September, 2018, a copy of which had been circulated.</p> <p>Income – there are a number of outstanding 50+ invoices which need to be pursued. SL will follow up on behalf of YOPA.</p>	<p>SL</p>

	<p>Membership fees are due in January 2019 which will also generate some donations.</p> <p>A £200 donation by Rotarians is to be made towards the cost of a new microphone.</p>	
8	<p>Open Meeting Programme 2019</p> <p>A list of topics that might form the Open Meeting programme in 2019 had been circulated. This list took account of suggestions made by members at the AGM.</p> <p>The January 2019 Open Meeting will focus on “scams” and how they affect older people. Representatives from the Police and Trading Standards will be present (see minute 12).</p> <p>During the year, taking account of the topic, consideration will be given to the alternative format used at the Open Meeting in September, 2018.</p>	JC
9	<p>The End of Analogue Phones – 2025</p> <p>At present there is a proposal that from 2025 phone services will all come over an internet based system. If you have a broadband connection you will be ok: if not you will need one.</p> <p>There are lots of questions about this and there does not seem to be any definitive information at present.</p> <p>YOPA will try and keep in touch with the issue as it develops.</p>	GC
10	<p>YOPA involvement in joint venture: Wilberforce and Rotarians</p> <p>BT informed members that there will be an Information Fair involving Wilberforce Trust, Rotarians and YOPA at the Wilberforce Trust Headquarters in Huntington on 10th April, 2019.</p> <p>Opportunities will be explored for the 3 organisations to work together where that might be appropriate.</p> <p>The Rotarians have already agreed a donation to YOPA of £200 as a contribution towards purchasing our own portable microphone – at present it is borrowed from YPBSS for each Open Meeting.</p>	
11	<p>50+ Festival – Feedback</p> <p>The YOPA Executive needs to return to the question of Feedback from the 2018 50+ Festival at its next meeting.</p> <p>JC made the point that although there is an organising committee the Festival is YOPA’s responsibility.</p>	GTW
12	<p>Reports of Representatives Relating to Outside Bodies</p> <p>Mental Health</p> <p>TMcG referred to the new Mental Health Hospital due to open in Haxby Road in 2020 – he had asked for a definitive statement on what other local facilities will then remain open.</p> <p>The CQC had done a formal review of TEWV resulting in an overall rating of “Good”.</p> <p>North Yorkshire Police, York and Selby Independent Advisory Group 25th October, 2018.</p> <p>JJ provided a report from the Police IAG meeting on 25th October, 2018. JJ had asked for “scamming” and “fraud” to be on the agenda. There was a presentation at the IAG meeting and subsequently it had been agreed that this would be the topic for the 21st January, 2019 YOPA Open Meeting.</p>	
13	<p>Champions Reports</p> <p>In a written report MC referred to:</p> <p>(1) The Older People’s Accommodation Programme with the emphasis on Independent Living – it was confirmed that YOPA are represented on the Stakeholder Group.</p>	

	<p>(2) The proposals (which have now received approval) for the changes to the York Railway Station Frontage.</p> <p>(3) Funding for the York Central Development and the concerns expressed by Highways England about the transport plan.</p> <p>(4) The CQC Local System follow up visit in November 2018.</p> <p>DW referred to:</p> <p>(1) A new Chief Executive should be appointed to the Health Trust by the end of January 2018.</p> <p>(2) Winter Resilience Plan – going ahead but constrained by funding</p> <p>(3) Focus on outpatients – 20% of area is taken up by outpatient waiting.</p> <p>(4) “Facilities” services now with a “sister” organisation</p> <p>(5) Recruitment in certain areas remain a concern</p> <p>(6) Money is a real pressure but performance not bad.</p>	
	<p>Next Meetings:</p> <p>Monday 21st January, 2pm Open Meeting</p> <p>2pm Monday 4th February, Executive Meeting</p>	